

**WORKFORCE PLANNING HAMILTON
REQUIRES VOLUNTEER DIRECTOR REPRESENTING
Immigrants & Visible Minorities**

Workforce Planning Hamilton (WPH) is a community-based, not-for-profit organization that profiles the needs and issues of Hamilton's labour market and supports labour force development in our community. Representation on the Board of Directors includes: Business, Labour, Education and Training, Women, Francophones, Immigrants and Visible Minorities and Persons with Disabilities. For more information on the Board and our past activities, please review our website at www.workforceplanninghamilton.ca

Our mission:

- WPH is a leader in local workforce development providing evidence-based analysis and engaging a broad range of labour market stakeholders.

Our vision:

- WPH is a leader in transforming local labour market information into workforce planning solutions that contribute to a prosperous and diverse Hamilton community.

Workforce Planning Hamilton currently has a vacancy for the position of Director representing Immigrants & Visible Minorities.

We are seeking expressions of interest from those who would like to represent this constituency and bring the perspective and experience of **Immigrants & Visible Minorities** to discussions on labour market issues at the Board level.

The successful candidate will be judged using the following criteria:

- Volunteer Board/governance experience
- Knowledge of labour market issues
- Perspective and experience
- Background

Following are some requirements and expectations of a WPH Director:

- To attend and participate at regularly scheduled Board meetings, usually bi-monthly
- To assist in and support the promotion of WPH research and events
- To attend, when available, and participate at WPH events
- To participate on working ad hoc committees that are established from time to time to address certain Board activities, operational issues, and partnerships
- To attend and participate in the Board's scheduled strategic retreat
- To represent the views and issues of the Director's constituency group in an effective and constructive manner (this may include representing WPH at events and meetings)
- To adhere to the by-laws of the corporation and standards of business ethics
- To be a Canadian citizen

If you are interested in representing **Immigrants & Visible Minorities** and supporting and promoting WPH's vision and goals, please forward a letter outlining your interest in our mandate, along with a current C.V. documenting your professional and volunteer experience to:

Judy Travis, Executive Director
Workforce Planning Hamilton
77 James Street N., Unit 117
Hamilton, ON L8R 2K3
F: 905.521.9309
E: judy.travis@workforceplanninghamilton.ca

If you require additional information, please contact Judy Travis at 905.521.5777 or judy.travis@workforceplanninghamilton.ca